



FEB -2 P2:44

STATE PROCUREMENT OFFICE EMERGENCY PROCUREMENT REQUEST

THE PROCUREMENT OFFICE
STATE OF HAWAII

1. TO: Chief Procurement Officer

2. FROM: DHS/HPHA/Contract and Procurement Office

Department/Division/Agency

Pursuant to §103D-307, HRS, and Subchapter 10, Chapter 3-122, HAR, the Department requests approval for the following:

3. Date 11/4/2010

4. After the fact ☒ YES ☐ NO

5. Nature of the Emergency

Due to heavy rainfall, the HPHA's building A computer server room & building E administrative offices experienced water infiltration due to major leaks. Emergency roof repair was needed to address the risk of water damage to the affected administrative offices and damage to the computer servers. (Repairs to the collapsed ceiling tiles due to roof leaks were repaired by the HPHA maintenance staff.)

6. Vendor: Leakmaster

Address: 575 Cooke Street, #G
Honolulu, Hawaii 96813

7. Price:

\$76,901.50 *83,901.50* *2/6/11*

8. Description of goods, services, or construction to be purchased

Provide labor, materials and equipment for the repair of the HPHA's buildings A & E roof.

9. Reason for Vendor Selection

Two vendors were asked to submit a quote. Leakmaster submitted a quote prior to the requested date and time.

10. Direct questions to: Rick Sogawa

Phone: 832-6038

11. *I certify that the information provided above is to the best of my knowledge, true and correct.*

Rick Sogawa

01/26/11

Department Head

Date

Reserved for SPO Use Only

12. Chief Procurement Officer's comments:

Approval is based in department's determination that the leaks were unanticipated and no previous incidents of leaks had been reported, therefore the roof repairs were necessary due to safety concerns for the employees and potential damage to computer equipment. This award is required to be posted on the Awards Reporting System.

13.

☒ APPROVED ☐ DISAPPROVED ☐ NO ACTION REQUIRED

Adrian S. J. [Signature] *2/28/2011*
Chief Procurement Officer Date

14. E.P.No. *11-013-D*